

The Office Nerd

VIRTUAL ASSISTANT

... FOR A LIMITED TIME ...

Resume Review & Writing

\$30

Resume Review & Evaluation

- Electronic review of resume.
- Includes 15 minute phone call or Zoom meeting to discuss tips and suggestions.

\$55

Resume Redesign

- Customized and personalized layout and redesign of your resume includes grammar review and editing.
- Up to two edits allowed.

\$150

Resume Writing

- Interview via phone or Zoom (30 - 60 minutes) to discuss work history
- Personally tailored resume layout includes grammar review and editing.
- Up to two edits allowed.

**These prices are 50% off the standard rates charged for these services. This special pricing is valid through June 30, 2020.*

Denise has been my go-to for resume setup and updates for over twenty years. When I moved from NC to TX in 2001, I found myself in an entirely different job market—from textile to chemical/oil and gas. It was very daunting. Denise was able to adapt my skillset flawlessly and provided me with a resume that obtained lots of opportunities for interviews, which is the key to anyone's job search. In an uncertain market such as this, I wouldn't trust my livelihood to a resume template. A well-written, concise resume that stands out against hundreds of other applicants is what will get you through all of the recruiter gatekeepers and is a priceless investment to your success. -Tiffany Skidmore

Denise Heidel

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✉ Based in Clemmons, NC